

Our Application Checklist will help guide you through the application process. As you begin this process, start with identifying whether you will be applying through our early decision, fall, or spring application process. Determine if you want to apply to the early decision process by viewing the 'Early Decision Criteria and Checklist' on our website.

If you do not participate in the early decision application process, then you will need to apply through DICAS for the fall or spring regular decision application process. **Fall regular decision applications are due on October 15th. Spring regular decision applications are due on February 15th.** Once you have determined your application due date, use the following checklist to help you get started on your application.

### Step 1

#### Determine if you meet all admission criteria set by the Aramark Dietetic Internship.

- You will have gained at least 6 hours of graduate credit completed prior to Orientation Day of the dietetic internship.
- A Verification Statement from an ACEND-accredited Didactic Program in Dietetics (DPD) received within the past 5 years. If a Verification Statement is greater than 5 years old, students must confirm completion within the past 5 years of:
  - A capstone Medical Nutrition Therapy or Diet Therapy course
  - A capstone Foodservice Management course
  - An advanced level nutrition course (the exact course to be chosen/approved by the dietetic internship director and/or NFS faculty members)

or

- Graduate level nutrition courses within 2 years of applying to internship,

or

- Relevant work and certifications (such as NDTR will be considered).
- DPD GPA of 3.0 and a Science GPA of 2.8. A lower GPA will be considered if a student has at least a 3.5 in junior and senior-level classes or an NDTR credential.

Further criteria to be met once matched into the program:

- Background investigation upon acceptance into the program.
- Health care accreditation site requirements, including:
- Physical Examination,
  - Proof of negative tuberculosis test within 3 months of admission,
  - Proof of titers (blood tests) showing immunity to measles, mumps, varicella, rubella, diphtheria, tetanus, and pertussis,
  - Tetanus vaccination within the last 10 years,
  - Evidence of Hepatitis B vaccination or signed waiver to decline,
  - COVID vaccine or a signed waiver to decline,
  - Drug urine screening,
  - Health insurance,
  - Fingerprinting, if required by rotation site.

## Step 2

### Select locations in which you can complete your practice experience.

- Locate the Aramark Rotation Sites document from the internship website at [www.aramark.com/dieteticinternship](http://www.aramark.com/dieteticinternship) to find your desired geographic areas where you would like to complete your internship.
- Use the site selection question in DICAS to rank your location choices (enter the city and state as listed on the site selection sheet).

## Step 3

### Register for DICAS.

[DICAS](#) is the system used to complete and submit your application to dietetic internship programs. Both early and regular decision applicants need to register with the DICAS system.

## Step 4

### Complete the DICAS application.

- The DICAS application provides you with specific instructions for each section of the application. You will experience a fee for your first application submitted and an additional fee for each subsequent application. The fee amount for each application is outlined on the DICAS portal. You are encouraged to complete your application in full and have someone review your application for any spelling or grammatical errors prior to submitting. Use the Site Selection Sheet located on our website to rank the locations you would be able to complete your practice experience in DICAS under Custom Questions. Any issues related to the DICAS portal can be addressed by their Customer Support team via email or phone.

## Step 5

### Record your video interview and attach to your personal statement in DICAS.

- Students must provide a recorded interview answering all the interview questions. Questions are posted on the internship website. Students should place the link to their interview within the personal statement of their application.

## Step 6

### Pay the application fee to the Aramark Dietetic Internship program.

In addition to any fees paid directly to DICAS during the application process, the Aramark Dietetic Internship program has an application fee that must be submitted when submitting your application into DICAS. The \$65 application fee should be paid via debit or with credit card using the internship electronic pay portal located on the website Apply page. Click on the “Pay Here” button.

## Step 7

### Complete a Graduate School Application.

### If you already hold an advanced degree, move to Step 8!

The Aramark program requires you to be enrolled and have completed 6 hours of graduate school prior to the first day of Orientation. You may enroll in one of our affiliate programs or complete a graduate degree of your choice.

Our program offers the opportunity to obtain a fully online master's degree through our affiliate universities while completing your practice experience:

Auburn University  
Lamar University  
Penn State University  
Texas Tech University  
The University of Alabama  
The University of Arizona  
University of Georgia  
University of Wisconsin-Madison  
West Chester University  
Western Illinois University

A comparison of each university can be found on our website at [www.aramark.com/dieteticinternship](http://www.aramark.com/dieteticinternship)

### **Step 8**

#### **Accept your internship position.**

- When you are offered a position by the Aramark Dietetic Internship, you will need to respond to the email by the applicant decision deadline to accept the offer.
- Your name, acceptance confirmation, and preferred contact information should be included in your email. The program director will reply to your email to confirm receipt.
- A \$2500 program deposit is due upon acceptance into the program.

## **Frequently Asked Questions**

There are several questions we are asked each year about our application process. You can find the answers to these frequently asked questions below.

### **1. Is a GRE required for your program?**

No, a GRE is not required for any of our affiliate universities. You can skip over this part of the application if you have chosen a university not requiring a GRE. The GRE is NOT a requirement for the dietetic internship.

### **2. Do you have a recommended amount of work or volunteer hours for your internship program?**

No, we do not have a recommended amount of work or volunteer hours for our program. We do place an emphasis on applications demonstrating relevant work or volunteer experience within the dietetics profession, though.

### **3. What questions do you want me to answer in my personal statement?**

Our program requires you to answer the five standard questions provided in your DICAS application. There are no additional questions to answer specifically for our program. These questions include:

- Why do you want to enter the dietetics profession?
- Discuss experiences that have helped to prepare you for your career.
- What are your short-term and long-term goals?
- What are your strengths and weaknesses or areas needing improvement?
- What other information do you consider important for the selection decision?

Be sure to include a link to your video interview within your personal statement.

### **4. How do I submit my video interview to you?**

You will upload your video to a sharing site, such as Google Drive, YouTube, Vimeo, etc. Please make sure our directors can access your video without having to enter a password. The sharing link should be copied and pasted into the end of your personal statement.

### **5. How many letters of recommendation do you require? Who do I ask to provide a recommendation for me?**

Three letters of recommendation are required as part of your application. No additional recommendation letters beyond the three are desired. You should choose references who are familiar with your nutrition-based knowledge, oral and written communication skills, interpersonal skills, and professional behaviors.

If you are applying through our preselect application process, then you should provide reference letters from the following three individuals: one from a professor; the second letter from your Aramark supervisor or manager; and the third letter from a professor, work manager, or volunteer supervisor. The letter written by the Aramark supervisor or manager must be dated within the past one year.

If you are applying through the spring match option, then you should provide reference letters from the following three individuals: one from a professor; the second letter from a work manager or

volunteer supervisor; and the third letter from either a professor, work manager, or a volunteer supervisor.

**6. What state is your internship located under in the Program Designation section?**

You will be able to find our internship listed under the state of Pennsylvania since Aramark headquarters is located there. Example: If you want to be placed at a rotation site in Colorado, you will still select the state of Pennsylvania to find our internship in the Program Designation section of DICAS.